

**House Corrections & Juvenile Justice – Conferee Testimony Rules - 2024**

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- Fill the information out in this cover letter. Email a copy of this cover letter along with your testimony. to the email listed above ([Corrections.Juv.Justice@house.ks.gov](mailto:Corrections.Juv.Justice@house.ks.gov)). This is so I can get the conferee added to the agenda. Please email the Cover Letter and Testimony as two separate documents.
- I will need both documents as an electronic copy 24 business hours in advance of the hearing.
- Hard copies are no longer necessary. All testimony will be uploaded to the Legislative website to the House Corrections & Juvenile Justice Committee page prior to the hearing. Usually about 2 hours in advance.
- **If you are testifying via WEBEX, be sure your email is provided in this cover letter so I can email the link to you prior to the meeting.**

**THE PDF MUST FOLLOW YOUR VERBAL TESTIMONY IF APPEARING IN PERSON.**

**COMMITTEE TESTIMONY COVER LETTER**

*Please use this as a separate cover letter when submitting your PDF testimony.*

BILL #: \_\_\_\_\_

Date of Testimony: \_\_\_\_\_

Person & Title for individual Testifying \_\_\_\_\_

If written testimony is on behalf of, please indicate.

Agency Represented: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_



Please check one: Proponent \_\_\_\_\_ Opponent \_\_\_\_\_ Neutral \_\_\_\_\_

Please check one: Speaking \_\_\_\_\_ Written Only \_\_\_\_\_

If **Speaking** at the committee meeting, please check one of the following:

In person at Committee \_\_\_\_\_ Or virtually via Webex \_\_\_\_\_