

HOUSE LOCAL GOVERNMENT COMMITTEE RULES FOR CONFEREES

It is the policy of the House Local Government Committee to ensure and promote free and open discussion of matters coming before the Committee. Because of the importance of issues that are to be discussed, certain rules are necessary. Just as there are rules relating to the conduct of committee business when matters are debated among committee members, the following rules apply to the hearing process itself. Any questions about these rules should be directed to the Committee Chairperson.

By appearing before the Local Government Committee, each conferee is presumed to have read the committee and the conferee rules and therefore has agreed to be bound by these rules.

We thank you for your understanding of and compliance with these rules.

1. Individuals wishing to appear and provide verbal testimony before the committee **MUST** notify the committee secretary **24 hours in advance of the hearing**, unless a hearing is scheduled with less than 48 hours' notice. In case of the latter, **6 hours' prior notice MUST** be given.
2. Individuals wishing to provide testimony before the committee **MUST** notify the committee assistant no later than the morning before the day of the hearing and an electronic PDF copy must be sent to the committee assistant, Debra Heideman (debra.heideman@house.ks.gov) by 10:00 a.m. the working day prior to the hearing.
3. Conferees should **NOT** read their testimony. Rather, testimony should be presented in a summary fashion. Conferees shall introduce themselves, identify on whose behalf they are appearing, identify whether they are a proponent, opponent or neutral on the bill and as briefly as possible, state the reasons for their position.
4. While the taking of testimony is not preceded with the formality of an oath, by appearing before the committee every conferee hereby certifies that his or her testimony is truthful, based upon facts that are capable of verification and offered in good faith. Conferees shall promptly bring to the committee's attention any qualifications or corrections in their testimony.
5. Conferees must be willing to stand for questions following their testimony.