

# BOARD OF BARBERING

## FY 2023 – FY 2025 BUDGET ANALYSIS

FIGURE 1  
**BUDGET OVERVIEW, FY 2023 – FY 2025**

	Actual FY 2023	Agency FY 2024	Governor FY 2024	Agency FY 2025	Governor FY 2025
<b>Operating Expenditures:</b>					
State General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Funds	-	-	-	-	-
All Other Funds	213,127	228,196	215,371	234,401	221,576
<i>Subtotal</i>	<u>\$ 213,127</u>	<u>\$ 228,196</u>	<u>\$ 215,371</u>	<u>\$ 234,401</u>	<u>\$ 221,576</u>
<b>Capital Improvements:</b>					
State General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Federal Funds	-	-	-	-	-
All Other Funds	-	-	-	-	-
<i>Subtotal</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL</b>	<u><b>\$ 213,127</b></u>	<u><b>\$ 228,196</b></u>	<u><b>\$ 215,371</b></u>	<u><b>\$ 234,401</b></u>	<u><b>\$ 221,576</b></u>
<b>Percentage Change:</b>					
State General Fund	-- %	-- %	-- %	-- %	-- %
All Funds	17.2 %	7.1 %	1.1 %	2.7 %	2.9 %
FTE Positions	1.9	1.9	1.9	1.9	1.9

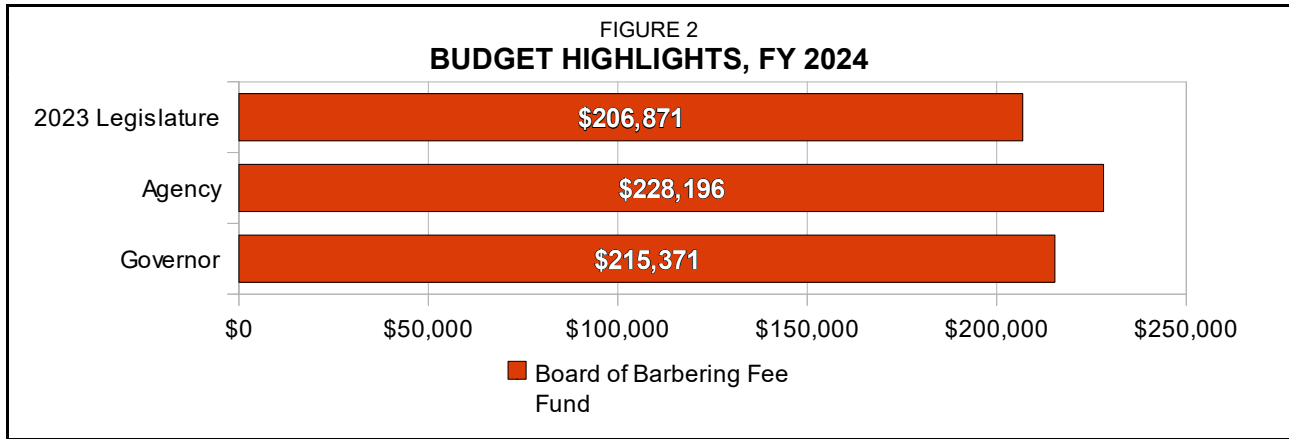
The mission of the Kansas Board of Barbering is to protect the health and welfare of the consuming public through the enforcement of existing barber statutes and sanitary regulations established for the barbering profession; to ensure that only qualified and well-trained barbers and barber instructors are licensed; and to ensure that all shops and barber colleges are properly licensed for operation.

**STATUTORY BASIS:** • KSA 65-1801 *et seq.*

- AGENCY GOALS:**
- Inspection: Enforcement of existing barber statutes and sanitary regulations through inspection of barber establishments and barber colleges.
  - Licensing: Ensure that all newly trained barbers have met the statutory qualifications to practice the profession:
    - a) Examine all barber college graduates and applicants to become barber instructors to ascertain skill level before licensing;
    - b) Review all license applications of barbers from reciprocating states to ensure they have met the statutory qualifications;
    - c) Issue new and renewal licenses for students, barbers, instructors, barber shops, and barber colleges; and
    - d) Review packets submitted by prospective new barber colleges.

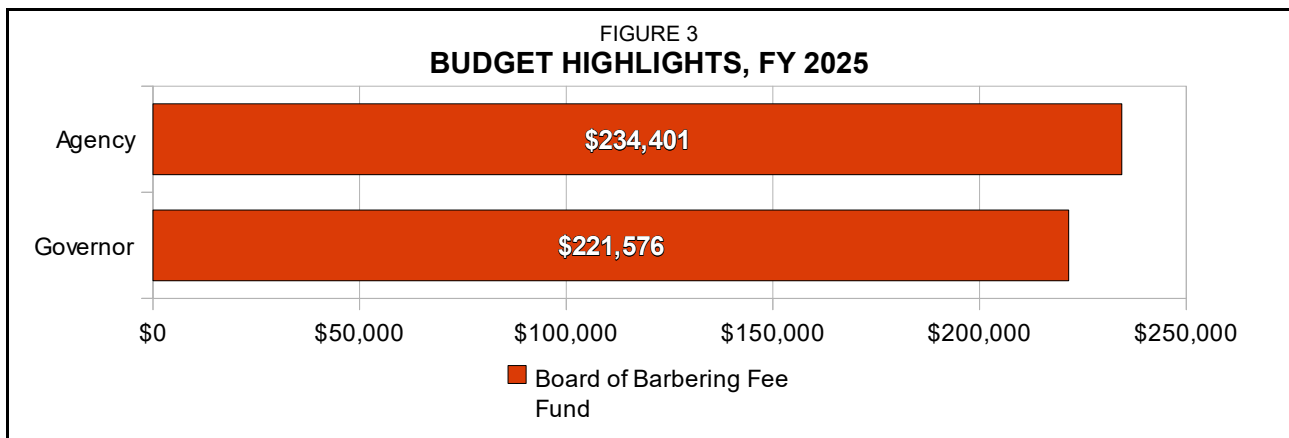
### **EXECUTIVE SUMMARY**

The 2023 Legislature approved a budget of \$206,871, all from the Board of Barbering Fee Fund, for the Board of Barbering for FY 2024. No adjustments have been made subsequently to that amount that would change the current year approved amount without any legislative action required.



The **agency** requests a revised estimate of \$228,196, all from the Board of Barbering Fee Fund, in expenditures and 1.9 FTE positions in FY 2024. This is an expenditure increase of \$21,325, or 10.3 percent, above the FY 2024 approved amount. The increase is attributable to the supplemental requests for computer-based testing fee increase (\$5,000), electronic licensing platform (\$12,500), rent increase (\$325), and out-of-state travel (\$3,500).

The **Governor** recommends expenditures of \$215,371, all from the Board of Barbering Fee Fund, and 1.9 FTE positions in FY 2024. This is a decrease of \$12,825, or 5.6 percent, below the agency's FY 2024 revised estimate. The decrease is due to the Governor not recommending the agency's enhancement requests for costs related to the electronic licensing platform and the increase in office rent.



The **agency** submits a revised estimate of \$234,401, all from the Board of Barbering Fee Fund, and 1.9 FTE positions for FY 2025. This is an increase of \$31,997, or 15.8 percent, above the FY 2025 approved amount, as well as an increase of \$6,205, or 2.7 percent, above the FY 2024 revised estimate. The increase is attributable to the enhancement requests for computer-based testing fee increase (\$5,000), electronic licensing platform (\$12,500), rent increase (\$325), out-of-state travel (\$5,200), and the pay plan shortfall (\$8,972).

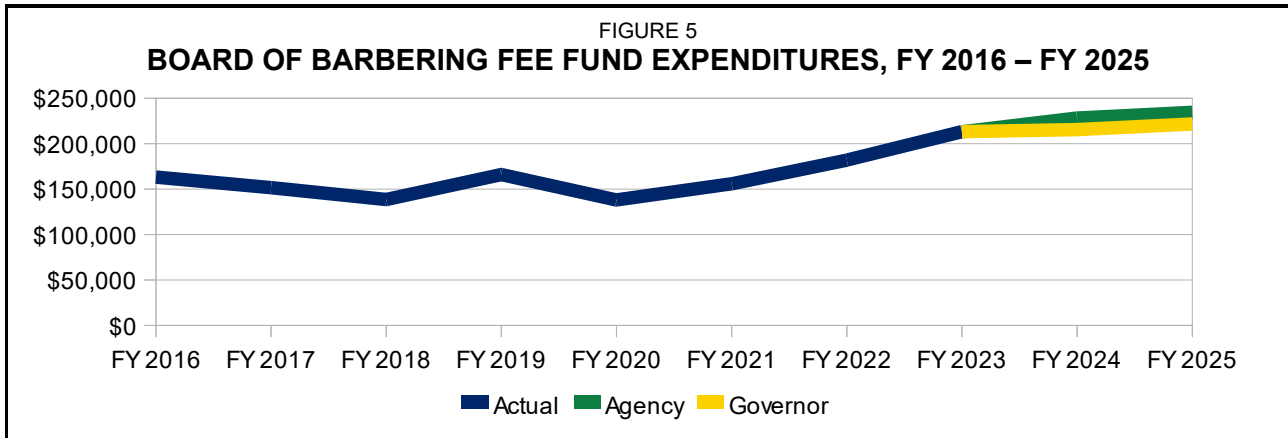
The **Governor** recommends expenditures of \$221,576, all from the Board of Barbering Fee Fund, and 1.9 FTE positions for FY 2025. This is a decrease of \$12,825, or 5.5 percent, below the agency's FY 2025 request. The decrease is due to the Governor not recommending the agency's enhancement requests for costs related to the electronic licensing platform and the increase in office rent.

## EXPENDITURES AND FINANCING

FIGURE 4  
**BUDGET SUMMARY BY CATEGORY OF EXPENDITURE, FY 2023 – FY 2025**

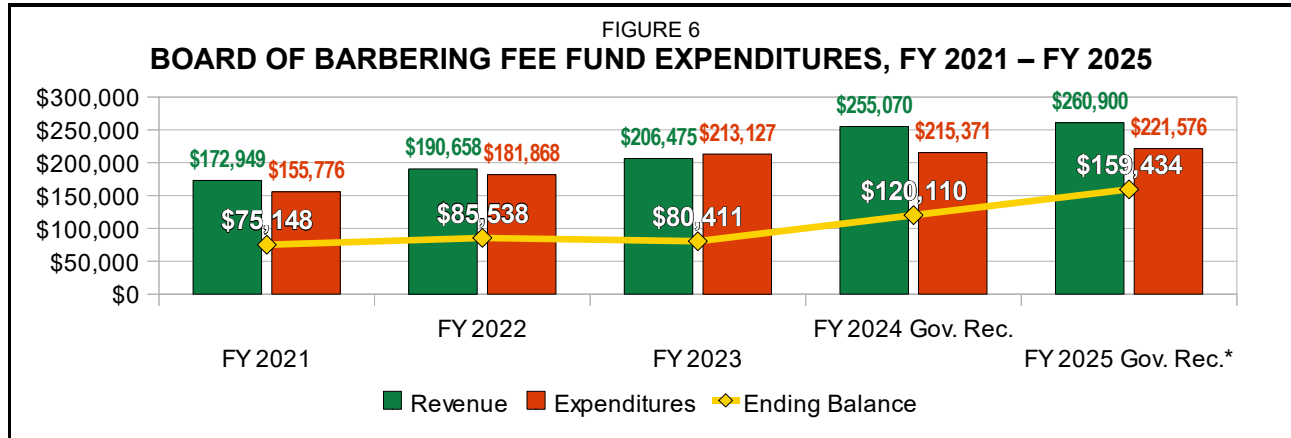
Category of Expenditure:	Actual FY 2023	Agency FY 2024	Governor FY 2024	Agency FY 2025	Governor FY 2025
Salaries and Wages	\$ 121,905	\$ 142,792	\$ 142,792	\$ 142,893	\$ 142,893
Contractual Services	60,451	81,294	68,469	86,758	73,933
Commodities	3,231	4,110	4,110	4,750	4,750
Capital Outlay	27,540	-	-	-	-
Debt Service Interest	-	-	-	-	-
<i>Subtotal</i>	<u>\$ 213,127</u>	<u>\$ 228,196</u>	<u>\$ 215,371</u>	<u>\$ 234,401</u>	<u>\$ 221,576</u>
Aid to Local Units	-	-	-	-	-
Other Assistance	-	-	-	-	-
<i>Subtotal—Operating</i>	<u>\$ 213,127</u>	<u>\$ 228,196</u>	<u>\$ 215,371</u>	<u>\$ 234,401</u>	<u>\$ 221,576</u>
Capital Improvements	-	-	-	-	-
Debt Service Principal	-	-	-	-	-
<b>TOTAL</b>	<b><u>\$ 213,127</u></b>	<b><u>\$ 228,196</u></b>	<b><u>\$ 215,371</u></b>	<b><u>\$ 234,401</u></b>	<b><u>\$ 221,576</u></b>
<b>Financing:</b>					
State General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Board of Barbering	213,127	228,196	215,371	234,401	221,576
Fee Fund					
Federal Funds	-	-	-	-	-
All Other Funds	-	-	-	-	-
<b>TOTAL</b>	<b><u>\$ 213,127</u></b>	<b><u>\$ 228,196</u></b>	<b><u>\$ 215,371</u></b>	<b><u>\$ 234,401</u></b>	<b><u>\$ 221,576</u></b>
FTE Positions	1.9	1.9	1.9	1.9	1.9

### BOARD OF BARBERING FEE FUND



The Board of Barbering Fee Fund provides financing for all agency operations. KSA 75-3170a(a) provides that 90.0 percent of incoming revenues are retained by the agency and 10.0 percent are deposited into the State General Fund (SGF), up to a maximum of \$100,000 per fiscal year per fund. Since 2007, with few exceptions, fees have been at statutory limits.

# BOARD OF BARBERING FEE FUND



\* For FY 2025, the lowest month ending balance for the Board of Barbering Fee Fund will occur in August, with a balance of \$92,813.

FIGURE 7  
**LICENSE FEES, FY 2024**

License	Current Fee	Statutory Limit	Authority
Barber License (original and renewal)	\$ 80	\$ 80	KSA 65-1817
Restoration of Expired Barber License*	100	100	KSA 65-1817
Barber Examination Fee**	100	100	KSA 65-1817
Barber Reciprocity Fee***	180	180	KSA 65-1813
New Shop License	80	80	KSA 65-1817
Shop License Renewal and Inspection Fee	40	40	KSA 65-1817
Barber Instructor License (original and renewal)	40	40	KSA 65-1817
Barber Instructor Examination Fee	170	170	KSA 65-1817
License to Operate Barber School/College	500	500	KSA 65-1817
Seminar Permit	80	90	KSA 65-1817
Student Learning License	55	55	KSA 65-1817
Duplicate License	5	5	KSA 65-1817

\* If the expiration period exceeds three years, they must retest.

\*\* 2023 HB 2184 (law) increased the examination fee to be not more than \$150 for FY 2024 and FY 2025.

\*\*\* The reciprocity fee is a processing and license fee equal to the examination and license fee.

## FY 2024 ANALYSIS

FIGURE 8

### SUMMARY OF BUDGET REQUEST, FY 2024

	SGF	All Funds	FTE
<b>Legislative Approved:</b>			
Amount Approved by 2023 Legislature	\$ -	\$ 206,871	1.9
1. No Changes	-	-	--
<i>Subtotal—Legislative Approved</i>	\$ -	\$ 206,871	1.9
<b>Agency Revised Estimate:</b>			
Supplemental Requests:			
2. Computer-Based Testing Fee Increase	\$ -	\$ 5,000	--
3. Electronic Licensing Platform	-	12,500	--
4. Rent Increase	-	325	--
5. Out-of-State Travel	-	3,500	--
<i>Subtotal—Agency Revised Estimate</i>	\$ -	\$ 228,196	1.9
<b>Governor's Recommendation:</b>			
6. Supplementals Not Recommended	\$ -	\$ (12,825)	--
<b>TOTAL</b>	\$ -	\$ 215,371	1.9

### LEGISLATIVE APPROVED

The 2023 Legislature approved a budget of \$206,871, all from the Board of Barbering Fee Fund, in expenditures and 1.9 FTE positions for the Board of Barbering for FY 2024.

1. **NO CHANGES.** Subsequent to the 2023 Session, no adjustments were made to the \$206,871 appropriated to the Board of Barbering for FY 2024.

### AGENCY ESTIMATE

The **agency** submits a revised estimate of \$228,196, all from the Board of Barbering Fee Fund, in FY 2024. This is an increase of \$21,325, or 10.3 percent, above the FY 2024 approved amount.

The revised estimate includes \$21,325 for the following supplemental requests:

2. **COMPUTER-BASED TESTING FEE INCREASE.** The revised estimate includes \$5,000 in supplemental funding to cover the cost paid to the testing company in FY 2024.
3. **ELECTRONIC LICENSING PLATFORM.** The revised estimate includes \$12,500 in supplemental funding for unanticipated costs due to the license mobility software development and application to comply with the verification and reporting requirements of 2023 SB 66 in FY 2024.
4. **RENT INCREASE.** The revised estimate includes \$325 in supplemental funding for annual office space rent increase in FY 2024.
5. **OUT-OF-STATE TRAVEL.** The revised estimate includes \$3,500 in supplemental funding for costs associated with national association conference attendance in FY 2024.

The **agency's** revised estimate includes 1.9 FTE positions, which is the same as the FY 2024 approved number.

## **GOVERNOR'S RECOMMENDATION**

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The **Governor** recommends expenditures of \$215,371, all from the Board of Barbering Fee fund, and 1.9 FTE positions in FY 2024. This is a decrease of \$12,825, or 5.6 percent, below the agency's FY 2024 revised estimate.

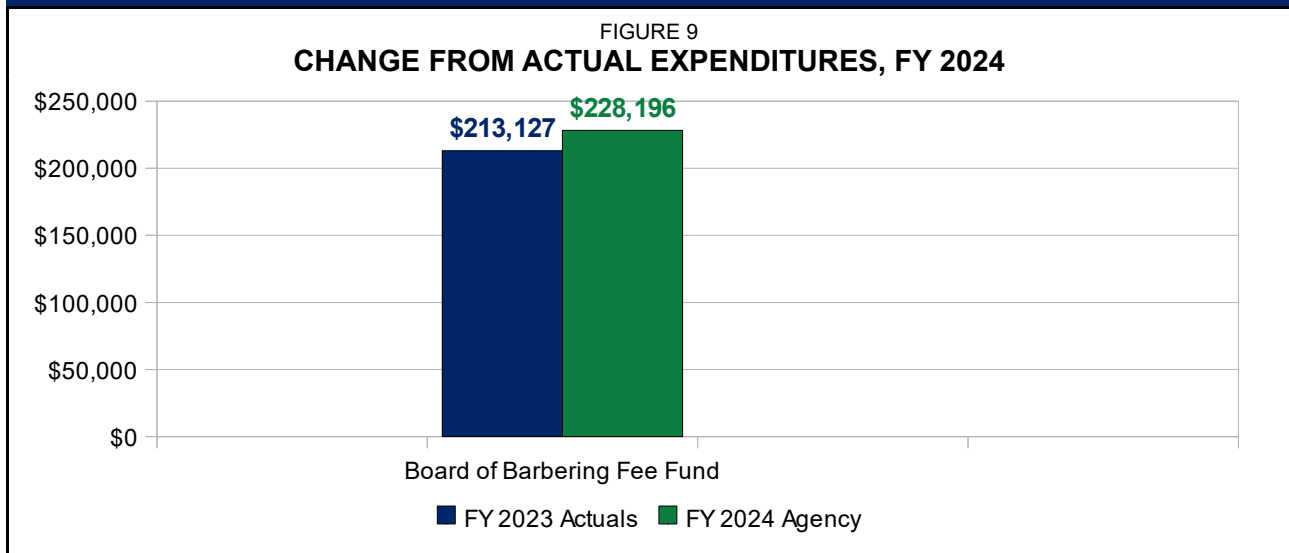
The **Governor's** recommendation includes the following adjustments:

6. **SUPPLEMENTALS NOT RECOMMENDED.** The Governor does not recommend adoption of the following supplemental requests:

**ELECTRONIC LICENSING PLATFORM.** The Governor does not recommend \$12,500 in supplemental funding for unanticipated costs associated with the license mobility software development and application to comply with the verification and reporting requirements of 2023 SB 66 in FY 2024.

**RENT INCREASE.** The Governor does not recommend \$325 in supplemental funding for annual office space rent increase in FY 2024.

## FY 2024 CHANGE FROM ACTUAL EXPENDITURES



The **agency** estimates revised expenditures of \$228,196, all from the Board of Barbering Fee Fund, in FY 2024. This is an increase of \$15,069, or 7.1 percent, above the FY 2023 actual amount. This increase is primarily due to the agency's supplemental requests for computer-based testing fee increase (\$5,000), electronic licensing platform (\$12,500), rent increase (\$325), and out-of-state travel (\$3,500).

## FY 2025 ANALYSIS

FIGURE 10

### SUMMARY OF BUDGET REQUEST, FY 2025

	SGF	All Funds	FTE
<b>Agency Revised Estimate*:</b>			
Revised Estimate without Major Changes	\$ -	\$ 202,404	1.9
Enhancement Requests:			
1. Computer-Based Testing Fee Increase	\$ -	\$ 5,000	--
2. Electronic Licensing Platform	-	12,500	--
3. Rent Increase	-	325	--
4. Out-of-State Travel	-	5,200	--
5. Pay Plan Shortfall	-	8,972	--
<i>Subtotal—Agency Revised Estimate</i>	\$ -	\$ 234,401	1.9
<b>Governor’s Recommendation:</b>			
6. Enhancements Not Recommended	\$ -	\$ (12,825)	--
<b>TOTAL</b>	\$ -	\$ 221,576	1.9

\* *Staff note:* The 2023 Legislature approved a budget of \$202,404, all from the Board of Barbering Fee Fund, and 1.9 FTE positions for FY 2025.

### AGENCY REQUEST

The **agency** submits a revised estimate of \$234,401, all from the Board of Barbering Fee Fund, for FY 2025. This is an increase of \$31,997, or 15.8 percent, above the FY 2025 approved amount, and an increase of \$6,205, or 2.7 percent, above the FY 2024 revised estimate.

The request includes \$31,997 for the following enhancement requests:

1. **COMPUTER-BASED TESTING FEE INCREASE.** The request adds \$5,000 in enhancement funding to cover the cost paid to the testing company for FY 2025.
2. **ELECTRONIC LICENSING PLATFORM.** The request adds \$12,500 in enhancement funding for unanticipated costs associated with the license mobility software development and application to comply with the verification and reporting requirements of 2023 SB 66 for FY 2025.
3. **RENT INCREASE.** The request adds \$325 in enhancement funding for annual office space rent increase for FY 2025.
4. **OUT-OF-STATE TRAVEL.** The revised estimate includes \$5,200 in enhancement funding for costs associated with attending a national association conference for FY 2025.
5. **PAY PLAN SHORTFALL.** The revised estimate includes \$8,972, all from the Board of Barbering Fee Fund, for FY 2025 to account for an increase in expenditure limitations that was inadvertently left out of the Legislative Pay Plan in 2023 SB 25. This adjustment would achieve the intended effect of the pay plan and does not represent a substantive change from the salary adjustments approved by the 2023 Legislature.

The **agency’s** request also includes 1.9 FTE positions, which is the same number as the FY 2024 revised estimate and the FY 2025 approved number.



## **GOVERNOR'S RECOMMENDATION**

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The **Governor** recommends expenditures of \$221,576, all from the Board of Barbering Fee fund, and 1.9 FTE positions for FY 2025. This is a decrease of \$12,825, or 5.5 percent, below the agency's FY 2025 request.

The **Governor's** recommendation includes the following adjustments:

6. **ENHANCEMENTS NOT RECOMMENDED.** The Governor does not recommend adoption of the following enhancement requests:

**ELECTRONIC LICENSING PLATFORM.** The Governor does not recommend \$12,500 in enhancement funding for unanticipated costs associated with the license mobility software development and application to comply with the verification and reporting requirements of 2023 SB 66 for FY 2025.

**RENT INCREASE.** The Governor does not recommend \$325 in enhancement funding for annual office space rent increase for FY 2025.

## SUPPLEMENTAL AND ENHANCEMENT REQUESTS

FIGURE 11  
**SUPPLEMENTAL AND ENHANCEMENT REQUESTS, FY 2024 – FY 2025**

Request	SGF	Agency All Funds	FTE	SGF	Governor All Funds	FTE
<b>FY 2024 Supplementals:</b>						
1. Computer-Based Testing Fee Increase	\$ -	\$ 5,000	-	\$ -	\$ 5,000	-
2. Electronic Licensing Platform	-	12,500	-	-	-	-
3. Rent Increase	-	325	-	-	-	-
4. Out-of-State Travel	-	3,500	-	-	3,500	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 21,325</b>	<b>-</b>	<b>\$ -</b>	<b>\$ 8,500</b>	<b>-</b>
<b>FY 2025 Enhancements:</b>						
5. Computer-Based Testing Fee Increase	\$ -	\$ 5,000	-	\$ -	\$ 5,000	-
6. Electronic Licensing Platform	-	12,500	-	-	-	-
7. Rent Increase	-	325	-	-	-	-
8. Out-of-State Travel	-	5,200	-	-	5,200	-
9. Pay Plan Shortfall	-	8,972	-	-	8,972	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 31,997</b>	<b>-</b>	<b>\$ -</b>	<b>\$ 19,172</b>	<b>-</b>

- 1. COMPUTER-BASED TESTING FEE INCREASE.** The revised estimate includes \$5,000 in supplemental funding to cover the cost paid to the testing companies in FY 2024.

Proviso language in 2023 HB 2184 allowed an examination fee of up to \$150 in FY 2024 and for FY 2025. The examination fee incorporates the cost of both the written portion and practical portion of the barber examinations. Of this amount, \$88 is paid to the testing company for the written examination, while the remaining \$62 is applied to travel, per diem, and lodging for the Board to administer the practical examination.

According to the agency, practical examinations cost the Board an average of \$2,347 per exam, and the total estimated revenue from the examinations is \$33,750 in FY 2024 and for FY 2025. The total estimated costs for the examinations for each fiscal year is estimated to be \$35,100, which leaves a remainder of \$2,350 in unpaid costs.

**The Governor recommends adoption of this request.**

- 2. ELECTRONIC LICENSING PLATFORM.** The revised estimate includes \$12,500 in supplemental funding for unanticipated costs associated with the license mobility software development and application to comply with the verification and reporting requirements of 2023 SB 66 in FY 2024.

The platform would allow for instant data sharing between agency records and the Department of Administration's licensing verification portal. The estimated per-agency cost for the platform includes one-time expenditures of \$750,000 and recurring expenditures of approximately \$50,000 per year for annual licensing fees.

**The Governor does not recommend adoption of this request.**

- 3. RENT INCREASE.** The revised estimate includes \$325 in supplemental funding for annual office space rent increase in FY 2024.

During FY 2023, the agency renewed by five years its contract for office space located in the Jayhawk Tower at 700 SW Jackson St. in Topeka, Kansas. The price increased to \$12.00 per square foot from the previous rate of \$11.65 per square foot. In addition, the escalator fee increased to \$750 annually from the previous amount of \$600 annually.

**The Governor does not recommend adoption of this request.**

4. **OUT-OF-STATE TRAVEL.** The revised estimate includes \$3,500 in supplemental funding for costs associated with attending a national association conference in FY 2024.

**The Governor recommends adoption of this request.**

5. **COMPUTER-BASED TESTING FEE INCREASE.** The revised estimate includes \$5,000 in supplemental funding to cover the cost paid to the testing companies for FY 2025.

Proviso language in 2023 HB 2184 allowed an examination fee of up to \$150 in FY 2024 and for FY 2025. The examination fee incorporates the cost of both the written portion and practical portion of the barber examinations; \$88 of this is the cost paid to the testing company for the written examination, while the remaining \$62 is applied to travel, per diem, and lodging for the Board to administer the practical examination.

According to the agency, practical examinations cost the Board an average of \$2,347 per exam, and the estimated revenues from the examinations for FY 2024 and FY 2025 is \$33,750. The total estimated costs for the examinations for each fiscal year is estimated to be \$35,100, which leaves a remainder of \$2,350 in unpaid costs.

**The Governor recommends adoption of this request.**

6. **ELECTRONIC LICENSING PLATFORM.** The revised estimate includes \$12,500 in supplemental funding for unanticipated costs associated with the license mobility software development and application to comply with the verification and reporting requirements of 2023 SB 66 for FY 2025.

The platform would allow for instant data sharing between agency records and the Department of Administration's licensing verification portal. The estimated per-agency cost for the platform includes one-time expenditures of \$750,000 and recurring expenditures of approximately \$50,000 per year for annual licensing fees.

**The Governor does not recommend adoption of this request.**

7. **RENT INCREASE.** The request adds \$325 in enhancement funding for annual office space rent increase for FY 2025.

Located in the Jayhawk Tower at 700 SW Jackson St. in Topeka, the agency renewed its contract for office space for five years during FY 2023. The price increased to \$12.00 per square foot from the previous rate of \$11.65 per square foot. In addition, the escalator fee increased to \$750 annually from the previous amount of \$600 annually.

**The Governor does not recommend adoption of this request.**

8. **OUT-OF-STATE TRAVEL.** The revised estimate includes \$5,200 in enhancement funding for costs associated with national association conference attendance for FY 2025.

**The Governor recommends adoption of this request.**

9. **PAY PLAN SHORTFALL.** The request includes \$8,972 from the Board of Barbering Fee Fund for FY 2025 to account for an increase in expenditure limitations that was inadvertently left out of the Legislative Pay Plan in 2023 SB 25. This adjustment would achieve the intended effect of the pay plan and does not represent a substantive change from the salary adjustments approved by the 2023 Legislature.

**The Governor recommends adoption of this request.**