

**Reference Division**

**Consequences of Not Funding this Program**

Legislative constituents would not be able to ask an accurate and trusted source for information about legislation, legislative procedure, or who their legislators are and how to contact them. One-of-a-kind documents produced by state agencies would be inaccessible to Kansas taxpayers and decision makers and most likely lost for future use.

<u>Statutory Basis</u>	<u>Mandatory vs. Discretionary</u>	<u>MOE/Match Rqt.</u>	<u>Priority Level</u>
Specific KSA 46-1212 "One of the functions of the state library shall be to provide library services to the legislative branch of state government." KSA 75-2534 "The state library shall provide library and informational services to the judicial, legislative and executive branches of the state government...." KSA 75-2541 requires each book to be cataloged. KSA 75-2566 through 2568 requires the library to "establish, operate and maintain a publication collection and depository system" and is authorized to adopt regulations to implement and administer the act.	Mandatory	No	1

**Program Goals**

- A. Provide library resources and research support to members of the Kansas Legislature and state agencies.
- B. Assisting Kansans in identifying legislation and understanding legislative procedure.
- C. Preserve and provide access to the publications of state government.

**Program History**

The Reference Division is composed of a reference program that provides direct assistance to inquiries from and about all branches of Kansas government. The other program within the Reference division is state documents and cataloging. This program organizes information produced by Kansas government to assist current and future research needs regarding Kansas government. The Organic Act of 1855 specified a library "to be kept at the seat of government for the use of the governor, legislative assembly, judges of the supreme court, secretary, marshal, and attorney of said territory ..."  
 Organic Act: An Act to Organize the Territory of Kansas (1855) Sec. 33. This requirement is still the goal of the Reference Division at the State Library but utilizing modern resources. L. 1862 ch. 187, Sec. 35 through 41 provided for the management of the State Library, requiring a catalog and books to be loaned and returned. L. 1883, ch. 26 appropriated funds "for page and messenger in the state library during legislative session." L.1909, ch. 16, Sec. 19 required the State Library to "establish and maintain a legislative reference department of such [state] library". From about 1909 until 1929 legislative reference work and bill drafting were performed by a member of the State Library staff known as the "Legislative Reference Clerk." The Legislative Reference Department was moved to the Revisor of Statutes when that office was created in 1929. Library staff still performed research and worked "in close cooperation with the Revisor of Statutes in accumulating and filing for quick reference material on legislation." Book of the States, 1935, Chapter III. L. 1963, ch. 422 created the State Library as it is now. That law provided for "library and informational services to the judicial, legislative and executive branches..." L. 1971, ch. 184, Sec. 12 provided "one of the functions of the state library shall be to provide legislative reference services." Sec. 34 required the state librarian to employ personnel "to perform legislative reference services and functions." January 14, 1974, the Legislative Hotline began at the State Library, taking messages for legislators, giving hearing dates and times, and status of bills. This service was added at the request of the legislature. L. 1976, ch. 358 established a publication collection and depository system that would avoid costly duplication of library materials and facilitate easy retrieval of state documents. This was the result of an interim study to the 1971 legislature (Prop. No. 39). In 2008 library staff began using instant messaging to answer legislative reference questions.

State Library

Performance Measures

<i>Outcome Measures</i>	Goal	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Previous Est.	FY 2022 Actuals	FY 2023 Est.	FY 2024 Est.	3-yr. Avg.
1. Number of materials loaned	A	3,462	2,476	1,592	2,000	2,050	2,250	2,500	2,039
2. Number of information requests responded to	B	4,209	3,490	3,114	4,000	2,608	3,000	3,500	3,071
3. Number of requests from known state employees	A	417	482	280	300	386	400	450	383
4. Number of contacts supplied for legislators	B	794	689	661	700	398	500	600	583
5. Number of searches using databases available only to agencies and legislative staff	A	91,257	110,109	118,998	125,000				119,001
						127,897	130,000	135,000	
6. Number of views to the KS Government Information Library blog	C	4,812	5,480	8,434	7,000				5,335
						2,090	2,250	2,500	
7. Number of page views annually to KGI Library	C	42,630	70,841	100,131	125,000	89,965	90,000	93,000	86,979
8. Average cost per search using databases available only to agencies and legislative staff.	A	\$ 0.60	\$ 0.58	\$ 0.53	\$ 0.53	\$ 0.51	\$ 0.52	\$ 0.51	\$ 0.54
9. Cost of content management system per page viewed in KGI	C	\$ 0.17	\$ 0.11	\$ 0.08	\$ 0.06	\$ 0.09	\$ 0.10	\$ 0.11	\$ 0.09
<i>Output Measures</i>									
10. Total cost for online databases for legislative and state agency use	A	\$ 56,466	\$ 58,139	\$ 64,300	\$ 66,229	\$ 65,734	\$ 67,536	\$ 69,386	\$ 62,724
11. Average annual cost for online databases available only to state agencies	A	\$ 7,056	\$ 7,267	\$ 8,037	\$ 8,278	\$ 9,390	\$ 9,648	\$ 9,912	\$ 8,231
12. Number of items added to KGI	C	3,218	6,934	4,453	5,000	4,134	4,500	5,000	5,174
13. Number of blogs submitted promoting KGI	C	42	44	50	45	34	40	45	43

Funding

<i>Funding Source</i>	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Approved	FY 2022 Actuals	FY 2023 Est.	FY 2024 Est.	3-yr. Avg.
State General Fund	\$ 3,743,255	\$ 3,334,468	\$ 3,743,255	\$ 3,985,306	\$ 3,867,437	\$ 4,024,123	\$ 4,036,215	\$ 3,648,387
Non-SGF State Funds	--	--	--	--	\$ 450	\$ 12,435	\$ 1,499	\$ 450
Federal Funds	2,005,936	2,245,211	2,005,936	4,530,576	3,976,826	1,921,848	1,934,170	2,742,658
<b>Total</b>	\$ 5,749,191	\$ 5,579,679	\$ 5,749,191	\$ 8,515,882	\$ 7,844,713	\$ 5,958,406	\$ 5,971,884	\$ 6,391,494
<b>FTE</b>	30.0	28.0	23.5	29.5	26.0	29.5	29.5	25.8

**Statewide Services**

**Consequences of Not Funding this Program**

1. More than 400,000 books in digital format become unavailable or inaccessible. Library circulation statewide decreases by nearly over 715,000 transactions.  
 2. Teachers, students, instructors, parents, researchers, business and industry, along with the general public will lose access to resources searched over 135 million times in FY 2022. Most local libraries will be unable to provide a fraction of the lost information due to the much lower price of statewide purchase (cost avoidance estimate \$83,515,399.00).  
 3. Kansans are severely limited in access to library materials other than those held locally. 733,000 requests to borrow titles from cooperating libraries would go unfilled. Timely delivery of materials will suffer should the library courier service not be maintained at current levels.

Statutory Basis	Mandatory vs. Discretionary	MOE/Match Rgt.	Priority Level
Specific Act of March 4, 1899, ch. 163, 1899 Kan. Sess. Laws 327 (creating Kansas traveling libraries commission). Empowered the State Library to proactively support the reading and informational needs of the public statewide. K.S.A. 75-2575 through 75-2586, directs the State Library to encourage interlibrary cooperation.	Mandatory	No	1

**Program Goals**

A. Make reading materials available to all Kansans.  
 B. Provide reliable and relevant e-content.

**Program History**

This program carries out the statutory and mission-based obligation to enhance and expand the quality of library service across the state, for all potential library users, and through both direct-to-user services and materials/services shared with local libraries. It is considered to be authorized by the Act of March 4, 1899, and expanded to include partnership with libraries of all types by K.S.A. 75-2575 through 75-2686, both cited above.

**Performance Measures**

Outcome Measures	Goal	FY 2019	FY 2020	FY 2021	FY 2022	FY 2022	FY 2023 Est.	FY 2024 Est.	3- yr. Avg.
		Actuals	Actuals	Actuals	Previous Est.	Actuals			
1. Digital book collections - total circulation	A	654,395	712,620	755,809	864,000	714,158	735,583	757,650	727,529
2. Cost per search, statewide research databases	B	\$ 0.006	\$ 0.010	\$ 0.010	\$ 0.008	\$ 0.010	\$ 0.009	\$ 0.009	0.010
3. Total interlibrary items loaned by Kansas libraries annually	A	870,772	772,663	577,293	801,000	716,335	774,000	820,000	688,764
<i>Output Measures</i>									
4. Total searches, statewide research databases	B	136,087,581	134,726,678	134,389,300	149,650,000	136,333,752	151,330,000	167,980,000	135,149,910
5. Total sessions, learning modules	B	81,567	113,459	118,249	150,000	91,530	105,000	121,000	107,746
<i>Additional Measures as Necessary</i>									
6. Digital book collections - patron accounts	A	73,701	76,507	22,392	22,980	50,349	53,400	56,850	49,749

State Library

Funding

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## Talking Books

### Consequences of Not Funding this Program

Kansans with print disabilities (blindness, visual impairment, physical impairment, reading disabilities) will lose access to an accessible library of over 120,000 audio and braille materials that support lifelong learning, cultural engagement, and entertainment.

<u>Statutory Basis</u>	<u>Mandatory vs. Discretionary</u>	<u>MOE/Match Rqt.</u>	<u>Priority Level</u>
Specific 75-2534 9(c) For the benefit of blind readers of Kansas, the state library may make available books and other reading matter in Braille, talking books or any other medium of reading used by the blind. To this end, the state library is authorized to provide library services for the blind and other handicapped persons through contract, agreement or otherwise with the library of congress or any regional library thereof.	Mandatory	No	1

### Program Goals

- A. Provide reading materials in an accessible format to eligible Kansas residents.
- B. Provides personalized library support to eligible Kansas residents.
- C. Produce specialized reading material by Kansas authors or about Kansas for users of the Talking Books Program.

### Program History

Kansas Talking Books (KTB) provides personalized library support and materials in an accessible format to eligible Kansas residents to ensure that all may read. This library service features audio books, audio magazines, braille books, braille magazines, and playback equipment mailed directly to patrons and returned postage free. The division staff also provide personalized reference and reader advisory support. Patrons have access to the NLS Braille and Audio Reading Download (BARD) service through the web or via mobile app at no-cost. Starting in 1940, the State Department of Social Welfare Division of Services for the Blind contracted braille and talking book services for eligible Kansans through the Wolfner Library in Missouri. The Funding for Talking Books as a division of the State Library of Kansas was approved in the Governor's Budget for FY 1970. KTB was established as a regional network library of the Library of Congress's National Library Service for the Blind and Print Disabled in July 1970. Subregional libraries were established in Manhattan, Hays, Hutchinson, Dodge City, Kansas City, & Wichita, providing direct service to Talking Book patrons in their service areas with administrative and material support provided by the regional library in Topeka. Over the years, subregionals were also located in Great Bend, Topeka, & Norton. The regional library moved from Topeka to Emporia in July 1983. In 2009, Kansas Talking Books began circulating materials on digital talking book cartridges with digital talking book machines to replace the cassette collection. By 2012, all subregional libraries were closed and statewide circulation operations were consolidated to the regional library in Emporia. Contracts for outreach services with NWKLS, SWKLS, CKLS, and SEKLS were establish and remain in place. In 2020, KTB began shifting to a Download on Demand circulation model, providing access to every title in the NLS collection to patrons on demand.

State Library

Performance Measures

<i>Outcome Measures</i>		<i>Goal</i>	<i>FY 2019 Actuals</i>	<i>FY 2020 Actuals</i>	<i>FY 2021 Actuals</i>	<i>FY 2022 Previous Est.</i>	<i>FY 2022 Actuals</i>	<i>FY 2023 Est.</i>	<i>FY 2024 Est.</i>	<i>3- yr. Avg.</i>
1. Number of titles circulated by staff	A		160,734	145,443	138,723	150,000	248,922	190,000	192,000	177,696
2. Number of talking book machine and accessories circulated	A		1,551	1,376	1,239	1,300	1,320	1,300	1,300	1,312
3. Patron downloads	A		47,317	55,891	55,319	60,000	65,381	66,000	69,000	58,864
4. Cost Per Item Circulated	A		\$ 1.56	\$ 2.08	\$ 2.20	\$ 2.05	\$1.71	\$2.24	\$2.19	\$ 2.00
5. Total Active Talking Book Users Served	A		4,714	5,015	4,870	4,970	4,857	4,900	4,950	4,914
6. Number of BARD users	A		627	643	635	675	645	670	700	641
7. Phone/email contacts (Emporia, Norton, Great Bend, Dodge City, Iola)	B		17,755	27,351	25,290	29,000	22,413	24,000	26,000	25,018
<i>Output Measures</i>										
8. Locally Produced Kansas Titles in the collection	C		868	903	910	925	927	950	975	913
9. Digital books produced	C		76	35	15	15	23	23	25	24
10. DTB titles available	A		93,547	101,605	108,260	112,000	116,940	124,000	132,000	108,935
11. Presentations/Contacts (Emporia, Norton, Great Bend, Dodge City, Iola)	B		242	2,419	478	1,500	967	1,200	1,700	1,288
<i>Additional Measures as Necessary</i>										
12. Children served during FY	A		42	38	26	30	24	29	34	29
13. Schools served during FY	A		164	162	161	165	164	167	170	162
14. Children's material circulated	A		5,405	5,959	5,668	6,000	12,640	8,000	9,000	8,089
15. Children's material available	A		16,585	17,372	18,229	19,000	19,312	20,500	22,000	18,304

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