

MINUTES
Joint Legislative Services and Facilities Committee
Tuesday, December 9, 1969

Chairman Ross Doyen called the meeting of the Joint Legislative Services and Facilities Committee to order at 1:30 p.m. in Room 535 of the Statehouse. Members present were Senator Harder, Representatives Strowig, Bell, Loux, Mankin and Ossmann. Members absent were Senators Smith and Warren. Mr. William Bachman, Executive Secretary of the committee, was in attendance. Conferees at the meeting were Fred Carman, Revisor of Statutes Office; Dr. James Drury, Director, Research Department; Don Miller, Miller and Associates, Kansas City, Missouri; and Hal Dixon Remington, Topeka.

The first order of business was the presentation of the Auto-Typist equipment by Mr. Miller. The committee discussed with him the merits of the more simplified unit and also the differences between it and the more expensive model which has a push button console that enables the operator to choose between 50 different paragraphs or bits of information. The first machine mentioned uses punched tapes which must be made at the local office at Huntoon and Lane. The other machine uses a core that is programmed by the company and is exchangeable. The committee generally agreed that the push-button machine would be better suited to the needs of the legislators since the use of interchangeable paragraphs would make their letters more personal and less like a standard form letter. Discussion followed regarding abuse of the equipment and possible policing methods. Senator Doyen, ~~with the consent of the committee,~~ instructed Mr. Bachman to run a survey in the coming session to see what the needs are.

Representative Loux started discussion regarding bill digests for the legislators. These digests are prepared for the purpose of capsulizing what the individual bills do and would be helpful to the members. Dr. Drury presented information on what other states are doing along this line. (Copy attached) Discussion followed concerning which office this service would fall

under. Dr. Drury felt that if his department were to furnish this service, he would need one typist and one staff member on a part-time basis at first to handle the work. It was mentioned that Miss Wheatley of the indexing section of the State Library will be retiring after this session of the legislature and someone should be recruited to learn the job, possible paid out of legislative funds. Representative Loux moved to recommend to the Legislative Council Committee on Rules, Procedures and Budget that the Research Department be authorized to hire additional staff members for the purpose of preparing a brief summary of each bill for the use of legislators in the 1970 session. The salaries of the additional staff members would be paid from the legislative budget. Representative Strowig seconded the motion. Motion carried. Senator Doyen instructed Mrs. Stites to prepare a memo to Representative Hill, Chairman of the Council Committee on Rules, Procedures and Budget to this effect.

The next order of business was Mr. Bachman's presentation of the comparison of salaries between House and Senate employees. It was agreed that the committee shouldn't try to make the salaries uniform due to different factors such as seniority, etc. A discussion followed about rates of pay for secretaries at interim committee meetings. The committee agreed that the rate of pay should be \$3.00 per hour, not to exceed \$18.00 per day. The secretary would certify her time along with the chairman. Representative Bell so moved, and Representative Strowig seconded the motion. Motion carried. Representative Bell wanted it made clear that during the session no secretary, other than the Senate Pro Tem's, the Speaker's, and the Lieutenant Governor's, be paid more than \$16.00 per day. The committee agreed. Discussion followed regarding the appearance of employees of the legislature and of guides for the Capitol and State Office Building. Representative Bell moved that Mr. Bachman be instructed not to employ any doorkeepers who are physically unable to handle the doors against possible intrusion and also be instructed to hire young college people where there are openings available. Representative Loux seconded the motion. Motion carried.

Senator Doyen mentioned that Mr. Bachman should re-evaluate the positions during the next session. The problem of hiring colored help was discussed, and it was recommended by the committee that Homer Floyd be contacted to possibly supply the legislature with responsible colored help. A discussion of the file clerks followed, and Mr. Bachman was instructed by the committee to send the legislative wives a letter to find out if they intend to apply for clerk positions, and if they are interested their application must be in the office by January 1 and no later application will be considered. It was agreed to try an experiment of having one steno work for three representatives and do all their typing and filing of bills in their individual books, thus doing away with clerks for the ones in the experiment. Three Republicans and three Democrats will be chosen for this experiment.

Discussion of capitol parking permits followed, with Mr. Carman remarking that his department has had trouble getting sufficient spaces, especially for their female employees who stay late at night. When the legislature is in session the parking problem will be that much worse and the City of Topeka will probably hood some meters around the perimeter of the Statehouse. Mr. Bachman was instructed to get in touch with Bill Hale regarding the parking problem and find out whether the House Building and Grounds Committee or the Legislative Services and Facilities Committee should go ahead with plans for relieving the parking problem with the help of the City of Topeka. 12/9/69

Representative Bell made a motion that Mr. Bachman's salary be raised \$500 effective January 1, from \$7500 to \$8000. Senator Harder seconded the motion. Motion carried. Senator Doyen complimented Mr. Bachman on the fine job he has been doing and said he has had many good reports of his work.

WATS lines were then discussed, and the possibility of having them connected to the hotels where the legislators are staying was brought up, along

with the possible abuse and policing necessary to control this.

Mr. Bachman gave a progress report on the new sound system and new voting equipment for the House Chamber.

Representative Loux moved that the meeting be adjourned, and Representative Bell seconded the motion. Motion passed.

Meeting adjourned.

Cathy Chambers
Recording Secretary

Ross Doyen
Ross Doyen, Chairman

Approved:

12 - 17 - 1969
Date

Except as otherwise noted, the individual remarks recorded herein have not been transcribed verbatim and this record has not been approved by the committee or by the individuals making such remarks.

MEMORANDUM

Research Department, Kansas Legislative Council October 8, 1969

RE: Illustrative Materials in Selected States on Bill Digests*

Required Summaries

California -- Digests are printed on the face of each bill and are modified with every amendment as necessary by Legislative Counsel.

Lawmaking in the West, Vol. II - Council of State Governments - May 1967.

Idaho -- Digests are attached to the original bill when formally introduced, but are not printed on the bill.

New York -- A new bill procedure (1968) requires sponsors to attach a memorandum of purpose, intent and justification to all bills introduced.

Ohio -- The Ohio Legislative Services Commission prepares analyses of bills for the legislative leadership at their request. About 800 analyses were prepared during the last session and took the time equivalent of four members of the professional staff (actually ten members of the staff worked on the memorandum).

More detailed information on the Ohio experience forms Appendix A of this memorandum.

Oregon -- Bill drafters write measure summaries. The summaries consist of brief and impartial statements of the essential features of the measure. It is a summary, not an analysis.

For example, on a separate page a sample summary read: "Permits cancellation by county courts of the delinquent property taxes amounting to less than \$1.80 where cost of collection is more than amount due."

Utah -- Digests were available in 1967, prepared by the new legal advisory office, but not to be printed on the bill.

* Revised from October 8 Memorandum

Wisconsin -- Since 1967 all bills introduced (and all important joint resolutions and resolutions) carry a brief analysis prepared by the Legislative Reference Bureau written by the same draftsmen who drafted a bill. The analysis explains the proposal. More detailed information on the Wisconsin situation forms Appendix B.

Current Recommendations

Colorado -- The matter of preparing bill summaries was considered in Colorado and rejected. The reasons for the rejection and further comments are included in Appendix C.

Illinois -- In a publication entitled, "Improving the State Legislature," it was recommended that a synopsis be prepared by the Legislative Reference Bureau and be printed at the top of each bill. It was further recommended that a synopsis be prepared of substantial amendments to keep the information on each bill current.

"Improving the State Legislature," pages 140-146, Illinois Commission on Organization of the General Assembly, 1967.

Minnesota -- "Fiscal Notes and Bill Summaries: We recommend that fiscal notes and bill summaries be prepared by the professional staff of the Legislature and accompany bills upon introduction. They should be amended as bills are amended."

Organization of State Policymaking, Citizens League, February 16, 1968. Not now used (as of February 1968).

Nevada -- In a publication, "Legislative Techniques," by the Legislative Commission of the Legislative Council Bureau of Nevada, a recommendation was made that bill analyses be prepared. More complete information forms Appendix D.

Washington -- The Legislature should provide by rule that the Code Revisor or some other qualified legislative agency shall prepare an analysis of the bill in the form it is recommended for passage.

Report to the Legislature on Modernization of State Government, pages 51-52. Joint Interim Committee on Facilities of the Washington State Legislature. February, 1967.