

MINUTES

Joint Committee on Legislative Services and Facilities

August 20, 1970

A meeting of the Joint Committee on Legislative Services and Facilities was held Thursday, August 20, 1970, at 10:00 a.m. in the Senate Ways and Means Room. Senator Glee Smith presided as acting chairman in the absence of committee chairman Senator Ross Doyen. Members present were Representatives Calvin Strowig and Richard (Pete) Loux; and Senators Glee Smith, Joseph Harder, and Joe Warren. Members absent were Representative Donald Bell, Richard Mankin, and Carl Ossmann; and Senator Ross Doyen. Staff members present were Mr. William Bachman, Secretary; Mr. Fred Carman, Revisor of Statutes Office; and Dr. J. W. Drury, Director, Research Department. Guests in attendance were Mr. William Hale, State Architect; Mr. Frank Applegate, mechanical engineer; Mr. Bob Hood, State Architect's Administrative Assistant; and Mr. Wayne Harley and Mr. Lacy Altizer of the Dictaphone Corporation.

Senator Smith announced that the first item of business on the agenda had been dropped, due to cancellation of the Nyematic central dictating system presentation by the company's representative.

Dr. Drury discussed with the Committee the poor appearance of the committee rooms used for interim meetings and agreed to wait until later in the meeting to discuss the matter with Mr. William Hale who would be present to explain the construction plans more fully.

Senator Smith explained to the Committee that staff members of the Uniform Consumer Credit Code Study Committee were planning to visit the

Oklahoma Office of Consumer Credit sometime in October. The staff members are Mr. Merritt Buffon, Mr. Arden Ensley, and Professor Barkley Clark. Representative Strowig moved and Representative Loux seconded the motion that the three men named above be authorized to make the trip to Oklahoma City in behalf of the Uniform Consumer Credit Code Study Committee and have their expenses paid from legislative funds. Motion adopted.

Senator Smith explained that also in behalf of the Uniform Consumer Credit Code Study Committee, two members of the House--James Holderman and Arthur Gabriel--planned to attend a Buyers' Recourse Seminar in Madison, Wisconsin. Mr. Loux moved that the two members mentioned above be authorized to attend the seminar and that their expenses be paid out of legislative funds. Representative Strowig seconded the motion, and the motion was adopted.

Mr. Fred Carman passed out copies of proposed rule changes (copy attached). This was a rewrite of the same rules that were presented to the Committee at the last meeting. Representative Strowig brought the Committee's attention to House Rule 62 (last sentence): "No member shall vote on a question in which he may have a special personal or pecuniary interest, as distinguished from the general interest that other legislators have therein." He expressed the need to delete it or change it since the formation of the Ethics Committee made the need for this rule questionable. Senator Smith read the corresponding Senate Rule 19: "Any Senator, who is directly interested in a question, may be excused from voting, even though there is a call of the Senate. . . . The question on excusing him from voting shall be taken without debate and a two-thirds majority of those voting shall be necessary to excuse him." The Committee agreed that the House rule should be changed to correspond with the Senate rule. It was moved by Senator Warren and

8/20/70

seconded by Representative Strowig that the proposed rule changes be approved, with the addition of the change in House Rule 62, and copies of approved changes be transmitted to the chairmen of the respective rules committees. Motion adopted.

The Committee agreed with Mr. Bachman's recommendation that the House and Senate switchboards not be consolidated for the 1971 session. It was mentioned that the Speaker, President Pro Tem, minority leaders and majority leaders would have push button phones for the next session and that members would be able to direct dial between houses without having to go through the switchboards.

Application forms for legislative employees were discussed. The Committee agreed that two lines should be added to the proposed application blank (copy attached) so that space would be provided for the applicant to write in the names of his Representative and Senator. Then the Secretary of the Committee could get in touch with that Representative to see whether or not he has any objection to hiring that person. Representative Loux so moved, and Representative Strowig seconded the motion. Motion passed.

Mr. Bachman wished the Committee's decision regarding the disposition of \$1000 worth of stamps formerly used by the Chief Clerk of the House in mailing out bill packets. The Committee agreed that with the creation of the joint post office both House and Senate members should be extended franking privileges. Dr. Drury was instructed to obtain a copy of the rules for franking privileges in Congress. It was moved by Representative Strowig and seconded by Senator Harder that a postage meter be obtained for use of the members of the House and Senate and also the Chief Clerk of the House and Secretary of the Senate, for all official business. Motion passed. Representative Strowig moved that the remaining stamps be turned over to the office of Legislative Services for their use until the supply

8/20/70

-4-

is exhausted. Senator Warren seconded the motion, and the motion was adopted.

Mr. William Hale told the Committee that the work in the House Chamber would be deferred until after the coming session of the legislature, although work in the ancillary rooms would be completed. He passed out copies of the tabulation of bids received this date (August 20, 1970) for the House remodeling project and the custom light fixtures (copy attached). The Committee expressed the desire to move the Lieutenant Governor's office as soon as possible, and Mr. Hale said probably the first suitable area which would be cleared on the second floor would be two rooms about 25 ft. square now occupied by Accounts and Reports. This area would probably be available around the first of the year. Representative Strowig moved that the Committee recommend to the Executive Council and the State Architect that the Lieutenant Governor's office be moved to that area that Accounts and Reports will be vacating on the second floor, east wing, south side of the Statehouse, and that the State Architect return the old Lieutenant Governor's office to legislative use prior to inauguration. Senator Harder seconded the motion, and the motion was adopted. Representative Loux agreed to convey the Committee's decision to the Governor and Lieutenant Governor. Representative Loux moved that the Committee instruct the State Architect to negotiate with the low bidder on the House remodeling project to do the work on the existing Lieutenant Governor's office without bids as soon as possible. Representative Strowig seconded the motion, and the motion passed. Representative Strowig moved that the Committee authorize the State Architect to recommend to the Executive Council that the Insurance Commissioner's office be relocated in the State Office Building. Representative Loux seconded the motion, and the motion passed. Representative Strowig made a motion that the State Architect be instructed to proceed post

haste with the Senate lounge (Plan A), to be paid out of 61 account, on a negotiated basis. The motion was seconded by Senator Harder. Motion passed. Representative Strowig moved that plans for the House telephone area be approved, and Senator Harder seconded the motion. Motion passed.

8/20/70

Dr. Drury discussed with Mr. Hale and the Committee the poor appearance of the committee rooms on the fifth floor. Mr. Hale pointed out that work was progressing as quickly as possible for this particular phase, and that the work must be done in phases so that the basic work would be done before the finishing touches are added. He spoke of the possibility of picking several rooms and trying to complete them according to the plans for ultimate use and thus giving the Committee an idea of how all the rooms will be remodeled.

After the break for lunch, Mr. Lacy Altizer and Mr. Wayne Harley of the Dictaphone Corporation appeared before the Committee to make a presentation of their company's central dictating equipment. This system utilizes the Bell telephone as the microphone, with a system of dialing specified digits to record, play back, and correct the tape. Mr. Altizer explained the difference between the machine which uses fifteen minute belts and the model which runs for three hours continuously. He quoted the cost of a fifteen minute unit or continuous unit to be \$1200, a transcriber \$400, and for an additional \$50 per unit a device to allow persons outside the system to dial a particular number to get into the system. The Committee agreed that this would be a feature needed and utilized by many legislators. The cost for renting the equipment would be \$100 per unit. The Committee instructed Mr. Altizer and Mr. Harley to submit a quotation on the cost of buying one three-hour machine for use all year round plus the rental of 5 or 10 fifteen-minute

machines on a four-month basis. The Committee also asked that the telephone company's installation charges be added to the quotation.

Representatives Strowig and Loux discussed the opinions handed down by the Ethics Committee and their value to the members of the legislature, especially ones having to do with how to file disclosure statements. The Committee agreed that these would be of great interest and assistance to the members. Representative Strowig moved that the Committee authorize Mr. Bachman to circularize copies of the Ethics Committee's opinions to all members of the legislature (all Senators, incumbent House members, and candidates for election to the House). Senator Warren seconded the motion, and the motion was adopted.

The Committee agreed to authorize Mr. Bachman to purchase an adequate supply of bill books for the coming session.

Senator Harder asked about the procedure for reimbursement of conferees of legislative committees. Senator Smith pointed out that the Committee had decided that conferees would be paid expenses only after the chairman of the committee showed justification for the conferee's presence, subject to the Speaker's and President Pro Tem's approval, as recorded in the minutes of the Committee's meeting on July 16, 1970.

There being no further business, Representative Loux moved that the meeting be adjourned. Meeting adjourned.

Respectfully submitted,

Cathy Chambers
Committee secretary

MINUTES APPROVED:

Glee S. Smith
Senator Glee S. Smith
Acting Chairman

Except as otherwise noted, the individual remarks recorded herein have not been transcribed verbatim and this record has not been approved by the committee or by the individuals making such remarks.