

MINUTES OF THE SENATE FEDERAL AND STATE AFFAIRS COMMITTEE

The meeting was called to order by Chairman Pete Brungardt at 10:30 a.m. on February 8, 2007 in Room 231-N of the Capitol.

All members were present.

Committee staff present:

Kathie Sparks, Kansas Legislative Research Department
Dennis Hodgins, Kansas Legislative Research Department
Ken Wilke, Revisor of Statutes Office
Connie Burns, Committee Assistant

Conferees appearing before the committee:

Jim Edwards, Kansas Association of School Boards
Dan Gibb, Office of the Attorney General
Caroline Trowbridge, Kansas Press Association
Kimberly Winn, League of Kansas Municipalities
Judy Moler, Kansas Association of Counties

Others attending:

See attached list.

The Chairman asked staff an overview of the bill, which is very similar to **SB 410** from the 2006 legislative session.

SB 194 - Public officials; required training regarding KOMA and KORA

Chairman Brungardt opened the hearing on **SB 194**.

Jim Edwards, Kansas Association of School Boards, (KASB) spoke in support of the bill. (Attachment 1) KASB believes school board members can benefit from training to effectively carry out their responsibilities and duties for their elected positions. They do have some concerns over the language in the 90 days period and the course information.

Dan Gibb, Assistant Attorney General, in support of the concept of the bill. (Attachment 2) The Attorney General's (AG) office does not support the exact language that is in the bill; he does believe that this is a worthwhile effort and is committed to investing the resources of the Office to help draft language that is acceptable to all of the interested parties. As the bill is written, it places too much burden on the resources of the AG's office, and to provide the massive amount of in-person training mandated by the legislation, most public officials will need to receive training through electronic means, rather than in-person training. The bill permits the AG office to allow other organizations to provide training, and still retain control over the subject matter. It is important that the bill language be drafted deliberately and take into account all of the possible implications of a new law, and ask that the AG's office time to meet with the interested parties and develop amending language to the bill that would address their concerns.

Staff provided information on the Fiscal Note, (Attachment 3) which would require \$185,000 to administer the bill and two new Assistant Attorney General positions at a cost total of \$125,000; additionally the agency would require \$3,000 for travel expenditures and \$57,500 for certificate supplies, video production and one new support staff position.

Caroline Trowbridge, Kansas Press Association, (KPA) spoke in favor of the bill. (Attachment 4) The KPA believe that when the public officials are informed then the public's business is more likely to be transacted with transparency and according to state law, and requires elected and some appointed officials to undergo training on the Kansas Open Records Act and the Kansas Open Meetings Act after being sworn into office. The KPA promises to provide the materials free of charge, so that every public official has access to the materials, and promises to work with the League of Kansas Municipalities, the Kansas Association of

CONTINUATION SHEET

MINUTES OF THE Senate Federal and State Affairs Committee at 10:30 a.m. on February 8, 2007 in Room 231-N of the Capitol.

Counties, the Kansas Association of School Boards, the AG's office, and other interested parties to produce an education training program.

Harriet Lange, Kansas Association of Broadcasters, provided written testimony in support of the bill. (Attachment 5)

Kimberly Winn, Director of Policy Development & Communications, League of Kansas Municipalities, (LKM) spoke in opposition of the bill. (Attachment 6) The LKM is a strong advocates for KOMA/KORA training and has been training city and county officials on these Acts since their inception. The way the bill is written it could be interpreted to require all police officers to undergo KOMA and KORA training and that would be an inappropriate use of their time. The LKM oppose the unworkable mandate proposed by the bill and respectfully requests the committeentot recommend it favorably for passage.

Judy Moler, General Counsel, Kansas Association of Counties, (KAC) testified in opposition of the bill. (Attachment 7) The KAC believes that this is a non-existent problem, and have in the last four months offered two educational programs on the KOMA/KORA. The KAC does support training on KOMA/KORA, but does not think it needs a statutory mandate, and respectfully requests the committee reject the bill.

Chairman Brungardt closed the hearing on **SB 194**.

The meeting was adjourned at 11:20 am. The next scheduled meeting is February 13, 2007.

SENATE FEDERAL AND STATE AFFAIRS COMMITTEE

GUEST LIST

DATE 2-8-07

NAME	REPRESENTING
Katie Guibault	Kearney & Associates
Judy Moller	KAC
Pauli Mbase	WesternOne
Judrey Quilley	Fort Hays Nursing Dept.
Camille Wehling	Fort Hays Nursing Dept.
Kim Winn	LKM
Ray Marsh	Butler Community College
Tara Swinehart	Fort Hays State Nurs. Dept.
Miki Copeland	Fort Hays State Nurs. Dept.
Kim Riffel	FHSU - KSNA Day at Legis.
Shannon Bell	LGR
Emily Gier	Huin Law Firm
BRANDON Botwin	DAMRON PA
Kyle Zahn	Pittsburg State Nurs Dept.
Theresa Murch Bush	A6 - Paul Morrison's office
Dan Gibb	KSAB
Caroline Ironbridge	Kansas Dress Assn
Donna Amstutz	KPA
Richard Harmon	KPA
David Poulos	KPA - Holton Recorder
Jane Hicks	KPA - Barnett
Juni Roe	KACLT
Jennifer Kleue	Butler Community College
Chelsey Jarsher	Butler Community College

KANSAS
ASSOCIATION



OF
SCHOOL
BOARDS

1420 SW Arrowhead Road • Topeka, Kansas 66604-4024
785-273-3600

Testimony on **SB 194**
before the
Senate Federal and State Affairs Committee

by

Jim Edwards, Governmental Relations Specialist
Kansas Association of School Boards

February 8, 2007

Chairman Brungardt and Members of the Committee:

I thank you for the opportunity to appear before you today to support the concept of training embodied in **SB 194**. It should not come as a surprise to you that KASB believes school board members can benefit from training to effectively carry out their responsibilities and duties for their elected positions.

KASB has offered many times in both the House and Senate, the concept of mandatory training for school board members on a variety of subjects, whether it be on the Kansas Open Meetings or Record Acts (KOMA or KORA) or a multitude of other school board-related functions and duties. This has been done due to the realization that the operational process of school boards is becoming more challenging and complex. We worked diligently last year on **SB 410** in an attempt to get a similar issue passed.

We stand ready to assist in offering this and other types of training to school board members to help ensure Kansas school district patrons and public at large are well served.

I would stand for questions.

Sen Fed & State

Attachment 1

2-8-07



STATE OF KANSAS
OFFICE OF THE ATTORNEY GENERAL

PAUL MORRISON
ATTORNEY GENERAL

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TOPEKA, KS 66612-1597
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Senate Federal & State Affairs Committee
SB 194
Assistant Attorney General Dan Gibb
Office of Attorney General Paul Morrison
February 8, 2007

Mr. Chairman and members of the committee, thank you for allowing me to testify today.

I am here to testify on behalf of the Office of Attorney General in support of the concept of mandatory training and education on the Kansas Open Records Act and Kansas Open Meetings Act (KORA/KOMA). While General Morrison does not support the exact language that is in Senate Bill 194, he does believe that this is a worthwhile effort and is committed to investing the resources of the Attorney General's office to help draft language that is acceptable to all of the interested parties.

Attorney General Morrison believes amending language is necessary for SB 194 and believes such language must take into account the following concerns:

- **Resources:** As written, SB 194 places far too much of a burden on the resources of the Attorney General's office. Additional staff (including attorneys) would be necessary to provide the massive amount of in-person training mandated by the legislation. With the time constraints currently in place in SB 194, it is hard to imagine the Attorney General's office alone producing the technology necessary to train the approximately 10,000 public officials that would be eligible for training.
- **In-Person Training:** Considering the number of public officials that would be required to sit for training on KORA/KOMA, and the geographic constraints involved, it is important to recognize the reality that many, if not most public officials will need to receive training through electronic means, rather than through in-person training.
- **Consistency in Training:** As written, SB 194 permits the Attorney General's office to allow other organizations to provide KORA/KOMA training, yet still retain control over the subject matter of such training. The Attorney General's office, as enforcer of the KORA/KOMA, supports this provision and believes we must retain oversight of the training curriculum to ensure that public officials are operating with the same understanding of the law.

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Attachment 2

2-8-07

Education and training on the KORA/KOMA law is essential because it will help to prevent the oftentimes inadvertent breaking of these laws in the future. Mandatory training of public officials will reduce the need for any future KORA/KOMA legislation that could increase penalties and expand the scope these laws.

Ultimately, it is important that the bill language be drafted deliberately and take into account all of the possible implications of a new law. I recommend allowing our office the time to meet with the interested parties and develop amending language to SB 194 that would address our concerns.

Thank you for your time and I look forward to answering any questions.

February 8, 2007

The Honorable Pete Brungardt, Chairperson
Senate Committee on Federal and State Affairs
Statehouse, Room 522-S
Topeka, Kansas 66612

Dear Senator Brungardt:

SUBJECT: Fiscal Note for SB 194 by Senate Committee on Elections and Local Government

In accordance with KSA 75-3715a, the following fiscal note concerning SB 194 is respectfully submitted to your committee.

SB 194 would require all elected or appointed public officials to complete a training course covering the Open Meetings Act and the Open Records Act. The course would include responsibilities the public body and its member have under both acts. The training course must be completed no more than 90 days after the person takes the oath of office or assumes official duties. If elected or appointed before January 1, 2008, the official must complete the course before January 1, 2009. The Attorney General would establish the content of the course and ensure that the training is available. The Attorney General could provide the training or could approve an acceptable course of training offered by another agency or business. The Attorney General would be required to make a training video that would be available to the officials at no cost. The bill details the items that must be covered in the course. Furthermore, a public official could designate a record custodian to take the Kansas Open Records Act training on his or her behalf. Designation of an official custodian would not relieve a public officer from his or her duty to comply with the requirements of the Kansas Open Records Act. The record custodian would complete the training within 90 days of being appointed. If the record custodian was appointed before January 1, 2008, then the course must be completed before January 1, 2009.

The Attorney General, other agency, or business would provide a certificate of completion to each person who completes the training required by this bill. Each person would maintain and make available all records of attendance and completion of training. If someone holds more than one public office or record custodian position, only one course must be taken. Finally, a certificate of completion of the course would be admissible as evidence in any

prosecution under the Open Records or Meeting Acts; however, it would not be legally sufficient to prove that the person knowingly violated the act.

Estimated State Fiscal Effect				
	FY 2007 SGF	FY 2007 All Funds	FY 2008 SGF	FY 2008 All Funds
Revenue	--	--	--	--
Expenditure	--	--	\$120,000 – \$185,500	\$120,000 – \$185,500
FTE Pos.	--	--	--	2.00 – 3.00

The Attorney General estimates that there are approximately 10,000 public officials who would require training if this bill were enacted. The bill does not specify where the training is to be provided. Therefore, the Attorney General provides two scenarios and costs of each with the assumption that it would provide all the training. Under both scenarios, the agency would need \$57,500 from the State General Fund in FY 2008 for certificate supplies, video production, and 1.00 new support staff position. The bill would require the Attorney General to provide certificates of completion to each person. Therefore, the agency would require the materials needed to produce the certificates. The agency estimates this will cost \$2,500. The bill also would require the agency to make a training video that is available at no cost to officials and record custodians. The agency estimates it would cost \$20,000 to produce the video and maintain it on the Attorney General’s website. Also, the agency would need \$35,000 for a support staff position to create and track the certificates, as well as other administrative duties that support the bill.

If the agency conducts the training in Topeka, it would cost a total of \$120,000 from the State General Fund in FY 2008. Under this scenario, the agency would require 1.00 new Assistant Attorney General position at a cost of \$62,500. Also, the agency would require \$57,500 as described above for certificate supplies, video production, and 1.00 new support staff position.

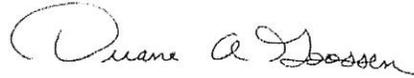
If the agency travels to conduct the training, the cost to administer the bill would total \$185,500 from the State General Fund in FY 2008. Under this scenario, the agency would require 2.00 new Assistant Attorney General positions at a cost total of \$125,000. Additionally, the agency would require \$3,000 for travel expenditures. Also, the agency would require \$57,500 as described above for certificate supplies, video production, and 1.00 new support staff position.

According to the League of Kansas Municipalities and the Kansas Association of Counties, SB 194 would require the elected officials to take time away from their normal duties and travel to the training class; therefore, they would have increased travel expenditures.

The Honorable Pete Brungardt, Chairperson
February 8, 2007
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However, there is no basis to estimate the increased costs. Any fiscal effect resulting from enactment of SB 194 is not included in *The FY 2008 Governor's Budget Report*.

Sincerely,

A handwritten signature in cursive script that reads "Duane A. Goossen".

Duane A. Goossen
Director of the Budget

cc: Judy Moler, Kansas Association of Counties
Larry Baer, League of Kansas Municipalities
Dan Gibb, Attorney General's Office



Kansas Press Association, Inc.

Dedicated to serving and advancing the interests of Kansas newspapers

5423 SW Seventh Street • Topeka, Kansas 66606 • Phone (785) 271-5304 • Fax (785) 271-7341 • www.kspress.com

Feb. 8, 2007

To: Senate Federal and State Affairs Committee

From: Caroline Trowbridge, president, Kansas Press Association, Tonganoxie Mirror
Patrick Lowry, chairman, KPA Legislative Committee, Hays Daily News
Gary Mehl, first vice president, KPA, McPherson Sentinel
David Powls, second vice president, KPA, Holton Recorder
Tom Throne, treasurer, KPA, Junction City Daily Union
Doug Anstaett, KPA executive director

Re: SB 194

Mr. Chairman and members of the Committee:

Thank you for this opportunity to address a bill to promote good government in Kansas. We believe that when we have informed public officials, the public's business is more likely to be transacted with transparency and according to state law.

That's what SB 194 is all about ... equipping elected officials in Kansas with the knowledge they need about our open records and open meetings laws. The Kansas Press Association supports SB 194 because it requires elected and some appointed officials to undergo training on the Kansas Open Records Act and the Kansas Open Meetings Act after being sworn into office.

While there certainly are instances where KOMA and KORA violations are willful in nature, we believe the vast majority of mistakes are made because public officials aren't trained adequately on the laws of open government.

The KPA office and our legal hotline attorney, Mike Merriam of Topeka, spend a great deal of time interpreting the law and refereeing disputes over KORA and KOMA. Between the two offices, we handle 300 to 400 calls a year from newspaper reporters and editors who have witnessed their local elected officials misinterpreting or misapplying our open government laws.

We turn over the reins of government to men and women who want to do the right thing, but don't always know what the right thing is? Or, they sometimes rely on advice from those who don't understand what the law requires.

Currently, several state associations and the Kansas Attorney General's Office provide excellent training in KOMA and KORA. We acknowledge those programs in our bill by giving the AG's Office the authority to list them as official training programs that can meet the requirements of SB 194.

But while they are good programs, they don't reach enough public officials. In addition, budget restrictions and the sheer size of Kansas create obstacles to live training sessions. It is not realistic to suggest a city council member drive several hundred miles to attend a one-hour session on

Sen Fed & State

Attachment 4
2-8-07

KOMA nor is it cost effective to ask a presenter to make the same trip but in the opposite direction.

In Texas, whose law we liberally borrowed for this bill, the attorney general's office provides the materials for such training. Texas has produced some tremendous programs on video that comprehensively address all aspects of its law. During the training, elected officials meet in groups and can ask questions and present scenarios that might come up along the way. It works.

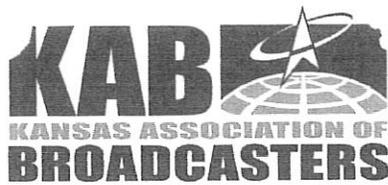
Yes, there will be some cost involved in this endeavor, if it is done right. But the cost should not be prohibitive. The Kansas Press Association wants you to know that we believe so strongly in this legislation that we will pay our fair share of the cost of producing the training materials and of distribution to the 105 counties of Kansas. In fact, we can promise to you today that we would provide the materials free of charge to our 240 member newspapers — which are located in all 105 Kansas counties — so that every public official has access to the materials.

We pledge to work with the League of Kansas Municipalities, the Kansas Association of Counties, Kansas Association of School Boards, the Kansas Attorney General's Office and other interested parties to produce an educational training program that is not cumbersome but certainly more than adequate to address the majority of open government questions that arise during the conduct of public business.

An informed citizenry relies on a government that keeps it in the loop, that welcomes its participation in the political process and that discusses the issues of the day with the very people affected by those issues and who ultimately pay the bills through their taxes.

SB 194 will help in that process.

Thank you.



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Written Testimony
SB 194
Senate Committee on Federal & State Affairs
February 8, 2007
By
Harriet Lange, President
Kansas Association of Broadcasters

Kansas Association of Broadcasters serves a membership of free-over-the-air radio and television stations in Kansas. We appreciate the opportunity to appear before you in support of SB 194.

We don't believe there is a high percentage of public officials in Kansas who purposefully try to circumvent the Kansas Open Records and Open Meetings laws. However, violations do occur and many times these violations may be due to public officials just not being informed about the requirements in KORA and KOMA.

We are aware that the state associations, like the Kansas Association of Counties, League of Kansas Municipalities, and Kansas Association of School Boards provide training for their members on open government and we applaud them for it. But we doubt they are reaching all of the officials who need the training. The passage of SB 194 will bring uniformity and consistency to training for public officials, and more importantly, it will promote openness and increase compliance with KORA and KOMA.

We urge passage of SB 194.

Thank you for your consideration.



League of Kansas Municipalities

To: Senate Federal and State Affairs Committee
From: Kimberly Winn, Director of Policy Development & Communications
Date: February 7, 2007
Re: SB 194

Thank you for the opportunity to appear before you today on behalf of the member cities of the League of Kansas Municipalities (LKM). We believe that by and large public officials in this state act reasonably and there is no evidence of widespread violations of the Kansas Open Meetings Act (KOMA) and the Kansas Open Records Act (KORA). That being said, we are strong advocates for KOMA/KORA training and we have been training city and county officials on these Acts since their inception.

Unfortunately, the approach spelled out in SB 194 is seriously flawed.

- **Application to all public officials.** SB 194 applies to all public officials, both elected or appointed. While we believe that we can discern who falls into the category of an "elected" official, the term "appointed" is more vague. Technically, all city employees may fall under the term "appointed." For example, K.S.A. 15-204 refers to the appointment of the municipal judge, clerk, treasurer, chief of police, law enforcement officers, and "such other officers as deemed necessary." This bill could be interpreted to require all police officers to undergo KOMA and KORA training and we would argue that this is an inappropriate use of their time.
- **SB 194 is unworkable.** As written, SB 194 applies to well over 10,000 individuals in the state. It mandates that it is the responsibility of the Attorney General's office to ensure that all 10,000 receive the desired training within 90 days of taking their oath of office. LKM puts on numerous trainings of this type each year. The LKM training on KOMA/KORA is a four hour training with half of the time dedicated to KOMA and half dedicated to KORA. It is unclear whether there are even enough daylight hours in 90 days to cover 10,000 persons with this type of training. Our next KOMA/KORA training is Saturday, February 17th in Abilene and all of you are invited to attend.
- **Local approach is preferable.** After this same bill was introduced last year, we agreed to specifically discuss the proposal during the LKM policy process. The city officials who participated in that process said they could support a requirement that each public entity provide some type of local briefing on KOMA and KORA, but they could not support the full-fledged mandate under the direction of the Attorney General's office as contemplated in this bill.

In conclusion, we oppose the unworkable mandate proposed in SB 194 and respectfully request that you do not recommend it favorably for passage.



KANSAS
ASSOCIATION OF
COUNTIES

Testimony on SB 194
Before the Senate Federal and State Affairs Committee
By Judy A. Moler
General Counsel/Legislative Services Director
February 8, 2007

The Kansas Association of Counties thanks the Committee for the opportunity to speak on SB 194. This bill has been introduced during several past sessions. The Kansas Association of Counties (KAC) opposed it then as we still do.

The KAC believes that this is a solution to a non-existent problem. As you can see from my attached documents, in the last four months, the KAC has offered two educational programs on the Kansas Open Meetings Act and the Kansas Open Records Act. The most recent workshop was held as part of a two day program for new commissioners. It was attended by 35 new commissioners. The meeting in which the KOMA/KORA roundtables were presented was attended by over 600 county officials. Admittedly, not all 600 attended the roundtables but the tables were full at each presentation.

In addition, this will not be the only time these topics are offered this year. The KAC has made a concerted effort to educate public officials about KOMA/KORA. We have printed brochures in conjunction with the League of Kansas Municipalities outlining the requirements of the law

I want to make clear that the KAC supports training on KOMA/KORA....we just don't think it needs a statutory mandate. We at the KAC feel that adding this additional layer of bureaucracy in providing training programs is not necessary....and is at best redundant. The Kansas Association of Counties respectfully requests that the Committee reject SB 194.

The Kansas Association of Counties, an instrumentality of member counties under K.S.A. 19-2690, provides legislative representation, educational and technical services and a wide range of informational services to its member counties. Inquiries concerning this testimony should be directed to Randy Allen or Judy Moler by calling (785) 272-2585.

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Sen Fed & State

Attachment 7
2-8-07

PRELIMINARY AGENDA

KANSAS ASSOCIATION OF COUNTIES 31st ANNUAL CONFERENCE AND EXHIBITION

Capitol Plaza Hotel & Kansas ExpoCentre
Sunday, November 19 – Tuesday, November 21, 2006

Sunday, November 19, 2006:

- 9:00 a.m. KAC Governing Board Meeting
Emerald I
- 10:00 a.m. Registration Opens
Conference Registration Desk
*Expo Hall, ExpoCentre,
Registration open until 5:00 p.m.*
- 10:00 a.m. Exhibition Opens
*Expo Hall, ExpoCentre
Refreshments from 2:30 to 3:00 p.m.
Exhibition open until 5:00 p.m.*
- 1:00 – 4:30 Pre-Conference Workshop: **Help for the Hardest Part of Jail:
Staying Out.** *Shawnee Room*
- 1:00 – 4:45 Kansas County Appraisers Association Education Meeting
Amber Room
- 4:45– 5:30 2007 Legislative Policy Statement Review
Emerald III, IV, V

Dinner - on your own

- 7:30 - 10:30 p.m.
- Conference-Wide Social
Sunflower Ballroom

Monday, November 20, 2006:

- 7:00 a.m. Continental Breakfast *sponsored by Kirkham Michael.*
*Expo Hall, ExpoCentre
Breakfast served until 8:15 a.m.*
- 7:00 a.m. Exhibition Reopens

- Expo Hall, Expocentre
Exhibits open until 12:30 p.m.
- 7:00 a.m. Registration
Expo Hall, ExpoCentre
Registration open until 1:00 p.m.
- 8:15 a.m. **Opening KAC General Session**
Emerald Ballroom
- Call to Order: KAC President Gene Merry
 Presentation of the Colors: Shawnee County Sheriff's Department
 Honor Guard
 Invocation: Rev. Art Campbell, Westside Baptist Church,
 Topeka
 Welcome to Shawnee County: Chairman Marice Kane,
 Board of Shawnee County Commissioners
 Introduction of KAC Governing Board
 Keynote Speaker: Lew M. Feldstein, President, Charitable
 Foundation of New Hampshire, Concord, New Hampshire.
- Keynote Topic: *"Your Grandmother Was Right: It **is** Better
 Together!"*
- 8:45 a.m. Spouse/Guest Program: Departs from East lobby
- 9:45 a.m. – Refreshment Break
 10:15 a.m. *Expo Hall, Expocentre*
- 10:15 – **Concurrent Educational Workshops:** Block A
 11:45 a.m. *Choose from **six** professional programs:*
- Session 1: "A Kansas Collaborative Workshop: Paving the Way for Savings:
 Saving Big Bucks on Public Works Budgets" (Shawnee A Room)
Presenters: Joel Wright, Team Tech; Members of the
 Transportation Breakthrough Team
Convener: Tom Winters, Sedgwick County Commissioner
- Session 2: "Update: Group Health, Dental, and Incidental Insurance Options
 for Counties" (Emerald I Room)
Presenter: Rob Mahoney, Haake Benefits Group, Overland Park.
Convener: John Miller, Norton County Commissioner
- Session 3: "Invasive Species of Concern to Kansas" (Bison Room)
Presenters: Bill Scott, Program Manager, Plant Protection and
 Weed Control Program and Jeff Vogel, State Weed Specialist,
 Kansas Department of Agriculture.
Convener: Rob Andrews, Gray County Noxious Weed Director

- Session 4: "Where's the \$\$\$\$\$? Pursuing Available Grant Funds"
(Emerald IV, V Room)
Presenter: Jill Stewart, Manager, Governor's Grant Program Office, Topeka.
Convener: William Prescott, Osage County Commissioner
- Session 5: "How to Prepare a Request for Quotation (RFQ) for Professional Services" (Pioneer Room)
Presenters: Scott Heidner, Executive Director, American Council of Engineering Companies of Kansas; John Bailey, Vice President, Professional Engineering Consultants, Inc.
Convener: Larry McAulay, Director of Legal Services, Johnson County
- Session 6: "Best Strategies for Engaging the Public on Important Issues" (Emerald II Room)
Presenter: Kristi Zukovich, Communications Director, Sedgwick County; Andy Schlapp, Government Relations Director, Sedgwick County.
Convener: Dan Woydziak, Butler County Commissioner
- 11:45 a.m. Conference-wide Luncheon
ExpoCentre, Exhibit Hall
- 12:30 p.m. Exhibition Door Prize Drawing
ExpoCentre, Exhibit Hall
- 1:15 – 2:45 p.m. **Concurrent Education Workshops:** Block B
*Choose from **six** professional programs:*
- Session 1: "Surviving the Bermuda Triangle of ADA/Workers Compensation/Federal Medical Leave Act" (Pioneer Room)
Presenter: Lisa Eickholt, Human Resources Director, Geary County
Convener: Steve Garten, Barber County Commissioner
- Session 2: "Enhancing Courthouse Security" (Emerald III Room)
Presenter: Mark Gleeson, Office of Judicial Administration, Family and Children Program Coordinator, Topeka.
Convener: Larry Sharp, Reno County Commissioner
- Session 3: "Issues about Property Valuation and the Board of Tax Appeals" (Shawnee A Room)
Presenters: Rebecca Crotty, Chairman, Board of Tax Appeals; Trevor Wolford, Executive Director, BOTA
Convener: Gary Post, Lyon County Appraiser

- Session 4: "Sexual Predators: Where Will They Live?" (Emerald II Room)
Presenters: Austin T. DesLauriers, Clinical Director, and Mark Schutter, Superintendent, Larned State Hospital
Convener: Kathy Bowman, Pawnee County Commissioner
- Session 5: "A Kansas Collaborative Workshop: Vulnerable Populations and Emergency Management Planning" (Emerald IV, V Room)
Presenters: Edie Snethen, Executive Director, Kansas Association of Local Health Departments; Kathy Guy, Assistant Emergency Management Director, Butler County; Kathleen Harnish-Doucet, Team Tech, Inc; Ken Nelson, *Data Access and Support Center Manager*, Kansas Geological Survey at the University of Kansas
Convener: Joe Connor, Health Department Administrator, Unified Government of Wyandotte County/Kansas City
- Session 6: "A Conversation with the KDOT Secretary" (Emerald I)
Presenter: Secretary Deb Miller, Kansas Department of Transportation
Convener: J.R. McMahon, Miami County Highway Director

2:45 –
 3:15 p.m. Refreshment Break
Maner Conference Center Foyer

3:15 – 4:20
 p.m. Educational Roundtables
Choose among 22 tables; 22 topics.
 Sunflower Ballroom.

1st session: 3:15 p.m. - 3:45 p.m.
2^d session: 3:50 p.m. - 4:20 p.m.

Educational Roundtable Topics:

1. Heritage Trust Fund Program. Teresa Kiss, Kansas State Historical Society, Topeka.
2. Answering Your Questions about KOMA/KORA. Sandy Jacquot, League of Kansas Municipalities, Topeka. ✓
3. KPERS Questions. Mel Abbott, Kansas Public Employees Retirement System, Topeka.
4. Disposal of County Property. Doug Witteman, Coffey County Attorney, Burlington.

5. County Code Court. Aaron Blasé, Sedgwick County Counselors Office, Wichita.
6. A Conversation with the new KDOT Local Projects Director, Ron Seitz
7. Concealed-Carry at the Courthouse. Kimberly Winn, League of Kansas Municipalities, Topeka.
8. Transportation Revolving Fund: Evelyn Fitzpatrick, Kansas Department of Transportation, Topeka.
9. E-Waste Program. Dennis Peterson, Noxious Weed and Household Hazardous Waste Director, Riley County, Manhattan.
10. Planning and Zoning Aspects of a Shooting Range Application. Christopher Dunn, Leavenworth County Planning and Zoning Director.
11. Community Wind Farms. Jim Ploger, Kansas Corporation Commission, Topeka.
12. Addressing Community Youth Needs Through After School: Deb Elder, Kansas Enrichment Network, University of Kansas
13. Strategies for Controlling Tamarisk: Bill Scott and Jeff Vogel, Kansas Department of Agriculture, Topeka.
14. Census 2010: Matthew Milbrodt, US Census Office
15. Questions to Avoid during Job Interviews: April Warden, Seward County Human Resources Director, Liberal.
16. FLSA: Exempt or Non-Exempt? Mike Smith, Program Manager, League of Kansas Municipalities, Topeka.
17. The Certified Public Manager Program. Terri Widick, Public Management Center, University of Kansas, Topeka.
18. Mutual Aid Agreements. Randy Mettner, Adjutant General's Office, Topeka.
19. Investment of Public Funds. Kathy Olsen, Kansas Bankers Association, Topeka.
20. NIMS: What is it and Who Needs Training? Paula Phillips, Douglas County Emergency Management Director, Lawrence.
21. Communication Interoperability: Ken Justice, KDOT Communications Dept

3:15 –

4:15 p.m. **Cracker Barrel Sessions (3)**

1. Hot Topics in Solid Waste and Landfill Siting. (Pioneer Room)
Bill Bider, Bureau of Solid Waste Management, Kansas Department of Health and Environment, Topeka.
2. Issues and Strategies for the Future of Extension. (Shawnee B,C Room)
Daryl Buchholz, Associate Director, K-State Research and Extension and Fred Cholick, Dean of Agriculture/Director of Research and Extension, KSU, Manhattan
3. Water Developments: Reservoirs to Aquifers. (Shawnee A)
Tracy Streeter, Director, Kansas Water Office, Topeka.

4:30 p.m. General Session and Annual Business Meeting
Sunflower Ballroom

5:30 – 7:30 KCAMP and KWORCC Business Meeting
Emerald I, II

6:00 - 7:00 Urban Counties Consortium Reception
p.m. *Emerald V Room*

7:00 p.m. KAC Annual Awards Banquet & Dance
Sunflower Ballroom

Tuesday, November 21, 2006:

7:30 a.m. President's Unity Breakfast: "Better Together!"
Celebrating One Year of **The Kansas Collaborative**
Sunflower Ballroom
Governor Kathleen Sebelius, Kansas Legislators, Members of the Governor's Cabinet (invited)

8:30 a.m. Affiliate/Associate Meetings

9:00 a.m. Kansas Collaborative Press Conference
Bison Room

12:00 p.m. Conference-wide luncheon
Sunflower Ballroom

1:00 –

5:00 p.m. Affiliate/Associate Meetings

Introduction to the Commissioner's Job

Kansas Leadership Academy for County Commissioners

February 1-2, 2007

Capitol Plaza Hotel, Topeka, Kansas

Workshop Outline

Thursday, February 1, 2007

7:00 a.m. **Registration and Continental Breakfast**
Emerald I & II

8:00 a.m. **Welcome**
Emerald I & II

Randall Allen, Executive Director, Kansas Association of Counties

The Honorable Tim Norton, Sedgwick County Commissioner and
President, Kansas County Commissioners Association

8:15 a.m. **On the Job Learning: Commissioners Share Notes**
Emerald I & II

Working at roundtables, please address the following questions:

1. What has been your most valuable lesson learned as a new county commissioner during your first three weeks on the job?
2. How would you describe the job of county commissioner to someone who asks? (25 words or less)

8:45 a.m. **The Role of Counties: A Broad, National Perspective**
Emerald I & II

Andrew Goldschmidt, National Association of Counties

9:15 a.m. **What Every Commissioner Needs to Know about County
Government in Kansas**
Emerald I & II

Craig Weinaug, Douglas County Administrator

10:15 a.m. **Break**
Pre-Conference Area

10:30 a.m. **Defining Your Leadership Role as a County Commissioner**
Emerald I & II

Charles Jones, Director, Kansas Public Management Center,
Topeka, and Douglas County Commissioner

11:30 a.m. **Lunch**
Emerald I & II

12:30 p.m. **Understanding the Kansas Open Meetings Act and Kansas
Open Records Act**
Emerald I & II ✓

Teresa Bush, Assistant Attorney General of Kansas

2:00 p.m. **Workshop Rotations: Introduction to the Commission's
Responsibilities and Obligations**

*Commissioners will rotate through three, 50-minute workshops
using the schedule at the bottom of this page.*

1. What County Commissioners Need to Know about Human
Resource Management
Emerald V

Lisa Eickholt, Human Resource Director, Geary County

2. Managing Risk of Kansas Counties
Emerald IV

Jim Parrish & Carl Eyman, KWORCC
Brandon Mann, KCAMP

3. Financial Management: The Commissioner's First 120 Days
Emerald III

Randall Allen, Kansas Association of Counties

Workshop Rotation Schedule

Please follow the schedule according to the colored dot on your name badge.

2:15 – 3:05 **BLUE** – workshop 1 **RED** – workshop 2 **GREEN** – workshop 3

3:15 – 4:05 BLUE – workshop 2 RED – workshop 3 GREEN – workshop 1
4:15 – 5:15 BLUE – workshop 3 RED – workshop 1 GREEN – workshop 2

5:15 p.m. Social Hour
Emerald I & II

6:00 p.m. Dinner on Your Own

8:00 p.m. VIP Tour of the Kansas State Capital Restoration project
-Given by the Capitol Architect

Friday, February 2, 2007

7:00 a.m. **Hearty Breakfast**
Emerald III-V

8:00 a.m. **Crisis Management: Leadership When Your Community Needs
it Most**
Emerald III-V

Alison Mueller, Washington County Commissioner
Tim Norton, Sedgwick County Commissioner
Elizabeth Ablah, PhD, MPH, Assistant Professor, University of Kansas
School of Medicine - Wichita
Susan Norton, PhD candidate, Dean of Corporate Education – Cowley
County Community College

9:45 a.m. **Break**
Pre-Conference Area

10:00 a.m. **Working Well with Others: The Kansas Collaborative**
Emerald III-V

Kathleen Harnish-Doucet, The Kansas Collaborative

10:45 a.m. **Introduction to the National Association of Counties**
Emerald III-V

Andrew Goldschmidt, National Association of Counties

11:15 a.m. **Introduction to the Kansas Association of Counties**
Emerald III-V

Randall Allen, Kansas Association of Counties
Judy Moler, Kansas Association of Counties General Counsel &
Legislative Services Director

11:40 a.m. **Closing Remarks and Workshop Evaluation**
Emerald III-V

11:45 a.m. **Adjourn**