

State Chapter recommended guidelines

From the desk of:

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1. LEADER MUST BE A CERTIFIED CHAPLAIN or in process with NSCA
2. Must provide a formal character letter of reference from a pastor or community leader.
3. Leader / formation committee shall formally request affiliation with NSCA
4. Form an inner circle or board of like-minded spiritual and community leaders.
5. Organize a prayer leader/ team and statewide strategy of such with specifics.
6. Register state / city chapter's name with Secretary of State i.e.; Louisiana School Chaplain Association / LSCA
7. Create an independent nonprofit 501-C-3 or organized association, according to board choice and directive
8. Set firm monthly meeting / community gathering times and location
9. Create an email address / domain or communication channel such as fb or chat, etc.
10. Invite relevant speakers to share their testimony and relevant to chaplaincy or education at monthly lunches/ meetings (no non-profits to speak about their organization in hopes to solicit donors)
11. Implement an effective, communication channel with NSCA
12. Create a recruitment formula to help solicit chaplain candidates for training and certification by NSCA.
13. Develop projects, partnerships and events to expand state/ city chapter mission and goals in the state.
14. Develop media and communication strategies within your state; (work with NSCA) in op eds, speakers bureaus, social media, broadcast interviews and billboard campaigns.
15. Attend the annual NSCA conference
16. Expand state chapter and help initiate other chapters, city by city, through servant outreach and key partnerships / projects
17. Consider organizing and hosting an annual chapter event such as a gala or prayer breakfast
18. Maintain a data base of event attendees and "members" and share with NSCA
19. File a regular report of activities etc. with NSCA

For Meeting Use Only

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Intended for chapter organizational
meeting only

Rough Draft