

**State of Kansas
Capitol Preservation Committee**

**Request for Approval
to Place Artwork or Exhibits in the Capitol**

NOTE: This form is used to request permission to place artwork or exhibits on a long-term basis or permanently in the Capitol, including the Visitor Center and grounds. This form must be filled out completely for the request to be considered by the Capitol Preservation Committee. State statute (KSA 75-2269) requires all proposals for renovation to the Capitol, Visitor Center, and Capitol grounds to preserve the historical beauty of those areas and any art or artistic displays to be historically accurate and have historic significance. Any permanent displays or monuments proposed to be located in the Capitol or its grounds must be approved by the Capitol Preservation Committee and then authorized by the passage of a bill by the Kansas Legislature. Submission of a proposal does not guarantee approval or acceptance of the project.

Date Submitted: _____

Contact Name: _____

Contact Information:

Address: _____

Phone Number: _____

E-mail: _____

Name of the Artwork or Exhibit: _____

Project Description:

NOTE: This should include a detailed description and a statement of purpose. If the work addresses important themes in the history of Kansas, this should also be addressed. The description should be no longer than one page.

I am requesting this project be considered for:

- Permanent display
- Long-term display: For how long? _____

How you desire the art or exhibit to be displayed:

- Wall
- Independent display
- Pedestal
- Other _____

I am requesting the following:

- I wish to donate the artwork or exhibit to the State of Kansas
- I wish to loan the artwork or exhibit to the State of Kansas: For how long?
- I wish to be commissioned by the State of Kansas to create this artwork or exhibit and paid in the amount of for this work

I agree to the following statements:

Yes No I understand and agree that the State of Kansas will not carry specialized insurance to cover the value of the work, including any models, drawings, or other type of facsimile.

Yes No I understand and agree if the project is approved for permanent installation, I will need to grant the State of Kansas fair use of images of the work.

The following documents must be attached for this form to be complete:

- Resume of the creator of the work or exhibit
- Images of the proposed work

Proposals should be submitted to:

Chairperson, Capitol Preservation Committee
Attn: Executive Director
c/o Kansas State Historical Society
6425 SW 6th Avenue
Topeka, KS 66615-1099